



NIRMALAGIRI COLLEGE

AFFILIATED TO KANNUR UNIVERSITY, RE-ACCREDITED BY NAAC WITH A GRADE

Nirmalagiri, Kuthuparamba, Kannur, Kerala, India 670701

SCHOLARSHIPS AND ENDOWMENTS POLICY & PROCEDURES

QUALITY POLICY

AREA: STUDENT CARE

SCHOLARSHIPS AND ENDOWMENTS POLICY & PROCEDURES

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POLICY

Area: Student Care

Policy No: 211, dated 18/01/2020

Title: Scholarships and Endowments

Document Owner: Principal

The Objective of this policy and procedure document is to provide details of scholarship by the government and endowments instituted by Nirmalagiri College. The document also gives the policy and guidelines for the selection and award of the scholarships and endowments to students by adhering to the Vision and Mission of the institution.

NIRMALAGIRI COLLEGE ENDOWMENTS

Alumni, Well-wishers, and Teachers institute endowments to students. The selection criteria are decided by the donor in consultation with The Principal and Head of the Department. Every year the endowments are distributed during the College day. College has 56 endowments covering all the departments.

GOVERNMENT SCHOLARSHIP

AIM

Being an AIDED college, the endower of the institution is to ensure that all the eligible students get Government scholarships. To assure the same a Scholarship committee is constituted under a Scholarship Nodal officer in the college.

CONSTITUTION OF COMMITTEE

1. Every year a Scholarship facilitating committee is constituted by the principal
2. Committee is headed by a Nodal officer for Scholarship
3. One teacher from each department is a member of the committee

DUTIES AND RESPONSIBILITIES OF THE COMMITTEE

1. Circulation of notifications of Scholarships among the students through college website, social media and announcements in college and notice board
2. Guidance and assistance to the students for online application of scholarships

3. Conducting tutorial sessions for students on scholarship, eligibility criterion and application process
4. Institutional level verification of the scholarship and rectification
5. Monitoring the progress and follow up.

E- grantz

Online Centralised System facilitates disbursement of financial assistance for Students of SC, ST, OBC and economically weaker community in the state of Kerala. On an average 65 percentage of the students belong to the above category. College ensures that all these students get E- grantz.

Procedure

A section clerk is entrusted to ensure the availability of E-grantz to all the eligible students. Students can approach the informatics centre for online application.

The section clerk acts as a mediator between the government departments and the students

Private Scholarships

It is the duty of the Scholarship committee to find information and notifications of various private scholarships like Sitaram Jindal Scholarship, Thomas Chandy Scholarship and so on and inform the students.

FEED BACK

Nirmalagiri College staff and students may provide feedback about this document by emailing iqac@nirmalagiricollege.ac.in

APPROVAL AND REVIEW DETAILS

Approval authority	Governing Body
Administrator	Principal
Approved On	18 th January 2020
Next Review Date	18 th January 2024




Principal
Nirmalagiri College